

Petite Lakes Highwood Association

Meeting Minutes from 2/20/2019

1) **Meeting Called to order:** 6:49

2) **Officers Present:** Sam Terranova, Bob Leavitt, Joe Kozlowski, Shannon Turk, Amanda Wood, Mary Sena, Lauren Hart

3) **Officers Absent:** none

4) **Acceptance of minutes:** Sam accepts, Shannon seconded

5) **Acceptance of agenda:** no written agenda

6) **Correspondence:**

- Received an email from Cory Etson regarding debris @24882 W. Forest
- Received a reply from Sally Smith, sending thanks for the explanation of the house assessment
- Received letter from Sec. of State (Jessie White) about failure to file annual report (Amanda to check into it with Rachel Johnson)
- Received a bill for the domain name from Omnis \$10.95, Bob paid.
- Received a check from Lou Arne
- Bob submitted receipt for Christmas lights he bought.

7) **President's Report**

Bob will not be attending the meeting at Rosemont (convention for associations)

8) **Treasurer's Report**

- Asked Rachel Johnson if she has any information on how to remove lien's, she said no.
** Lien needs to be removed on Harmony, Inc
- Corraine Murtagh – looking into applying lien, but need to see if there are currently any other lien's on the property.
- Placing notice on FB about 3/1/2019 association dues deadline.
- Brooke Barrett has unpaid dues from last year.
- Currently there are 3-4 houses that need to have lien's applied – will need to send out new reminders.

CHECKS ISSUED:

U.S. Liability 12/2018 2 checks this month total: \$3,142.00

Jimmy Smack - \$560.00 January 1/2019

Check to self (Amanda) for expenses

Account Balances:

Checking: \$21,194.99

Savings: \$20,459.81

9) **Other Reports:** NONE

10) **Continuing Business:**

Updating bylaws

11) **New Business:**

- Sam and Joe discussed a possible pavilion down by the beach
- Discussed looking into companies that offer an Association membership, where you can reach out with questions regarding neighborhood associations. Mary mentioned “Legal Shield” a service, where for a monthly fee you have access to legal advice.
- Piers are completed, currently they have metal pipes, looking to cover with PVC pipes and caps so everything is a uniform height.
- Letters for repeat offenders for parking on road.
 - 24934 W. Park ave
- Joe did some research for weed control in the channel
 - Discussed the use of Aquacide pellets (a marble sized pellet, no applicator needed, spread it by hand)
 - Amount needed: 4, 50lb bags (200 lbs total)
 - Estimated cost: \$1230.00
 - Expiration: 5 year date on each bag
 - No churning of water after it is put down in water
 - Possibly put it down after ice out so boat traffic won’t affect it
 - Will need to obtain a permit to apply
 - State of IL, permit is only good for 2 weeks
 - Joe’s weed abatement license is good through 2020
- Create protocol for standard procedures:
 - Placing a lien
 - Removing a lien
- Creating a directory of preferred contractors

12) Cleanup

- Port-a-potty roof needs addressing
 - Discussed a new light for the port-a-potty, possibly hardwired
- Hardwired lights for sign at front of neighborhood
- If there ends up being a pavilion, hard-wired lights for that.
- New Cobra head lighting to swap out all 3 lights by the beach – Will need to rent a lift.

13) Next meeting:

3/27/2019 @ 6:30 Dockers North

14) Adjourned: 8:45 PM

Submitted By: Lauren Hart, Secretary